

**COVID - 19**  
**HEARING PROTOCOL**  
**Hearings Before Leon Circuit**  
**Judge John C. Cooper**

1. Until further notice all hearings will be conducted by telephone conference or Zoom conference. No person involved in the hearing may appear at the Courthouse.

2. The party setting the hearing is required to contact or inform in writing all other parties how to participate in the conference call or Zoom conference for the hearing.

3. All parties in the case must provide the Clerk of Court your current phone number, mailing, and email address.

4. The notice of hearing shall conform to the requirements of this protocol.

5. Failure to comply with the above procedures may result in the hearing being cancelled.