



**IN THE SECOND JUDICIAL CIRCUIT OF FLORIDA
OFFICE OF THE CHIEF JUDGE
ADMINISTRATIVE ORDER 2019-06
THIRD AMENDMENT**

IN RE: FIRST APPEARANCE AND PRETRIAL DETENTION PROCEDURES

WHEREAS, pursuant to the authority provided to the Chief Judge by the Florida Constitution, section 2(d), Article V; section 43.26, Florida Statutes; and Rule 2.215, Florida Rules of General Practice and Judicial Administration; and

WHEREAS, Administrative Order 2019-06, as amended, currently sets forth the First Appearance (first appearance) procedures for Second Judicial Circuit of Florida with this amendment providing immediate changes to the First Appearance Process; and,

WHEREAS, the newly implemented electronic data system provided by Leon County for the operation of the Leon County detention facility system is not operating properly, making the process of first appearance using electronic data unreliable and unmanageable; and,

WHEREAS, the deficits in this newly implemented data system are such that Due Process and other Constitutional rights may have been negatively impacted; and,

WHEREAS, a change to the current Leon County first appearance procedure is required to ensure the efficient and proper administration of justice, to safeguard Due Process and other Constitutional rights, and to assist the court, all stakeholders, and the public, it is therefore:

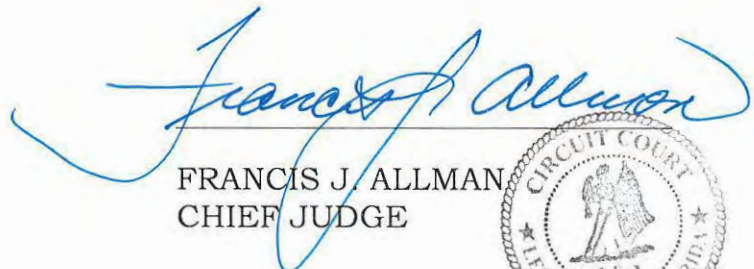
ORDERED, that the following amendment is effective immediately and shall remain in effect until modified by subsequent order:

1. Effective immediately and until further Order of the Chief Judge, all Leon County First Appearance Proceedings shall be conducted in-person at the Leon County Courthouse, including all weekdays and all holidays¹.
2. Representatives from the Office of the State Attorney, the Office of the Public Defender, Pre-trial Release Office and the Office of the Clerk of Court shall appear in-person at the Leon County Courthouse at the designated time and courtroom, to be announced.

¹ This amendment does not change any procedure for Shelters and Juvenile Detention Hearings.

3. All incarcerated inmates in the Leon County Detention Facility shall be transported in-person to the Leon County Courthouse at the designated time and courtroom to be announced.
4. The Leon County Sheriff, in cooperation with the Clerk, and the Office of Pretrial Release and Detention, shall provide to the judge presiding over first appearance, the state attorney, the public defender, and the clerk, legible, organized, and complete copies of all arrest paperwork, including all probable cause affidavits, warrants, capias, and writs of bodily attachment.
5. Additionally, the Leon County Sheriff, in cooperation with the Clerk, and the Office of Pretrial Release and Detention, shall provide to the judge presiding over first appearance, the state attorney, the public defender, and the clerk, legible, organized, and complete copies of all available criminal history information.
6. Administrative Order 2019-06, Second Amendment shall remain in effect to the extent it does not conflict with this Third Amendment. For any conflict in the language, the Third Amendment prevails.

DONE AND ORDERED in chambers in Tallahassee, Leon County, Florida,
this 21st day of August 2026.


FRANCIS J. ALLMAN
CHIEF JUDGE

