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IN THE SECOND JUDICIAL
CIRCUIT OF FLORIDA.

OFFICE OF THE CHIEF JUDGE

ADMINISTRATIVE ORDER NO. 2001-03

IN RE: CIRCUIT AND COUNTY COURT JUDGE ASSIGNMENTS, SECOND JUDICIAL CIRCUIT

WHEREAS, Rule 2.050(b)(4) of the Florida Rules of Judicial Administration provides that the Chief Judge shall assign judges to the courts and divisions and shall determine the length of each assignment, it is therefore

ORDERED that the following circuit court assignments shall become effective July 1, 2001, and expire at midnight, June 30, 2003, unless earlier modified by subsequent order.

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FELONY DIV.
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CLERK CIRCUIT COURT
LEON COUNTY, FLORIDA

I. LEON COUNTY

A. Criminal Division.

Circuit Judges Thomas Bateman, Charles A. Francis, Janet E. Ferris, and William L. Gary shall be assigned to the Criminal Division and assigned all felony cases and criminal appeals from County Court, together with all pending and previously scheduled hearings and trial dates and times associated therewith, as follows:

1. Circuit Judge Janet E. Ferris, Division A.

2. Circuit Judge Charles A. Francis, Division B.

3. Circuit Judge Thomas Bateman, Division C.

4. Circuit Judge William L. Gary, Division D.

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Division D shall be assigned all statewide grand jury cases, all felony drug intervention cases, all felony intake cases, and any other cases assigned by the administrative judge of the criminal division.

B. Civil Division

R20010036195
RECORDED IN
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BOOK: R2500 PAGE: 00759
MAY 16 2001 01:45 PM
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Circuit Judges Nikki Ann Clark, P. Kevin Davey, and L. Ralph Smith shall be assigned all general civil cases, a portion of the prisoner petitions and civil appeals from County Court, excluding probate and family law division cases, together with all pending and previously scheduled hearings, trial dates and times associated therewith, as follows:

1. Circuit Judge Nikki Ann Clark, 33-1/3% of all general civil cases and 33-1/3% of all prisoner petitions.

2. Circuit Judge P. Kevin Davey, 33-1/3% of all general civil cases and 33-1/3% of all prisoner petitions.

3. Circuit Judge L. Ralph Smith, 33-1/3% of all general civil cases and 33-1/3% of all prisoner petitions.

C. Family Law Division

Circuit Judges John E. Crusoe and Kathleen Dekker shall be assigned to the family law division and assigned all family law cases, together with all pending and previously scheduled hearings, trial dates and times associated therewith, as follows:

1. Circuit Judge John Crusoe, 50% of all family law cases and 50% of all juvenile dependency cases.

2. Circuit Judge Kathleen Dekker, 50% of all family law cases and 50% of all juvenile dependency cases.

The family law division shall include the following categories of civil cases: dissolution of marriage, simplified dissolution of marriage, child custody, child

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BK: R2500 PG: 00760

support, URESA, domestic violence, repeat violence, name changes, adoptions, paternity suits, parental responsibility, separate maintenance, annulment, modification proceedings and juvenile dependency.

D. Juvenile Delinquency and Juvenile Drug Intervention Division

R20010036195
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BOOK: R2500 PAGE: 00760
MAY 16 2001 01:45 PM
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Circuit Judge William L. Gary shall be assigned to the juvenile division and assigned all juvenile delinquency cases together with all pending and previously scheduled hearings, trial dates and times associated therewith.

E. Probate Division

Circuit Judge William L. Gary shall be assigned to the Probate Division and assigned all probate cases together with all pending and previously scheduled hearings, trial dates and times associated therewith.

II. GADSDEN COUNTY AND LIBERTY COUNTY

A. Circuit Judge Terry Lewis shall be assigned all circuit criminal and juvenile delinquency cases, including criminal appeals from County Court, together with all pending and previously scheduled hearings, trial dates and times associated therewith.

B. Circuit Judge George Reynolds shall be assigned all circuit civil cases, family law cases, probate cases and juvenile dependency cases, including all civil appeals from County Court, together with all pending and previously scheduled hearings, trial dates and times associated therewith.

III WAKULLA COUNTY

Circuit Judge N. Sanders Sauls shall be assigned all circuit criminal, civil, juvenile and probate cases, including all appeals from County Court, together with all pending and previously scheduled hearings, trial dates and times associated therewith.

IV. JEFFERSON COUNTY AND FRANKLIN COUNTY

Circuit Judge F. E. Steinmeyer shall be assigned all circuit civil, criminal, juvenile and probate cases, including all appeals from County Court,

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BK: R2500 PG: 00761

together with all pending and previously scheduled hearings and trial dates and times associated therewith.

V. MISCELLANEOUS ASSIGNMENTS

R20010036195
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BOOK: R2500 PAGE: 00761
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A. Administrative Judges

The following judges are appointed and shall serve as Administrative Judges in the following divisions:

1. Leon County

a. Circuit Judge Janet Ferris - Criminal Division

b. Circuit Judge P. Kevin Davey - Civil Division

c. Circuit Judge John Crusoe - Family Law Division

The administrative judges of the criminal division and civil division shall be responsible for selecting a judge from their respective division for qualifying the venire during their trial weeks.

The administrative judge of the family law division shall assign to a judge of that division the circuit-wide emergency twenty-four (24) hour beeper for injunctions for domestic and repeat violence.

2. Gadsden, Jefferson, Liberty, Wakulla and Franklin Counties

a. The circuit judges assigned to counties, other than Leon County, shall be responsible for qualifying the venire during their respective trial weeks.

b. Circuit Judge William L. Gary shall serve as Administrative Judge.

B. Collections Court

Circuit Judge William L. Gary shall be assigned to all Leon County collection court cases.

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R20010036195
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BOOK: R2500 PAGE: 00762
MAY 16 2001 01:45 PM
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BK: R2500 PG: 00762

C. Weekend and Holiday Duty

The Court Administrator shall prepare a rotation list designating a particular circuit or county judge to serve as the duty judge on holidays and weekends. The duty judge shall handle all first appearance proceedings in Leon, Franklin, Gadsden, Liberty, Jefferson and Wakulla Counties. The duty judge shall also handle any arrest warrants, petitions for injunctions, emergency hearings or other emergency matters brought to the duty judge's attention.

D. Intake

Circuit Judge William L. Gary shall be responsible for prisoner petition intake functions in Leon County.

VI. EMERGENCY MATTERS

A. Cross-Assignments

All circuit judges and county judges in Leon, Gadsden, Jefferson, Liberty, Franklin and Wakulla Counties are hereby cross-assigned to preside over any emergency within their individual counties or assignments at the circuit or county jurisdictional level.

B. Emergency Hearings

The following procedures shall apply when requests to schedule emergency hearings are made in the circuit criminal, civil, or family law divisions and county courts of the Second Judicial Circuit:

1. For the purpose of this order, emergency criminal, civil and family hearings shall be defined as "those non-routine matters which by their nature, require the immediate action by a judge to prevent physical harm, property damage or hardship of such a critical nature that the swift intervention of the court is deemed necessary."

2. A request for an emergency hearing shall be presented in writing to the judge assigned to the case.

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BK: R2500 PG: 00763

R20010036195
RECORDED IN
PUBLIC RECORDS LEON CNTY FL
BOOK: R2500 PAGE: 00763
MAY 16 2001 01:45 PM
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3. In the event that the judge assigned to the case is unavailable, the request for an emergency hearing shall be brought to the Chief Judge, or Chief Judge pro tem, to determine whether an emergency hearing is needed. For the purpose of this order, the unavailability of the judge shall mean that the judge is physically not present in the courthouse in which the emergency must be heard and will remain so for such period that necessity requires the matter to be submitted to the Chief Judge.

4. If the Chief Judge decides that the emergency hearing does require the immediate attention of a judge, the office of the Court Administrator shall be notified and a judge shall be identified to handle the emergency.

5. Only the judge identified to handle the emergency hearing shall be permitted to resolve the emergency. If the judge assigned to the emergency is unable to rule on the emergency matter due to a conflict or any other reason, the Court Administrator's office shall again be contacted and another judge shall be identified to resolve the emergency.

VII. COUNTY COURT JURISDICTION

A. County Judge Back-up Policy:

1. The county judges of the Second Judicial Circuit may be assigned in their respective counties to supplement and aid the circuit court. However, county judges shall not be assigned to handle contested family law cases, or child support and/or enforcement cases, except on a case by case basis and upon their consent pursuant to a specific order of the Chief Judge, or in emergencies.

2. Each circuit judge is likewise assigned to supplement and aid the county court in the county to which the circuit judge is assigned when the county judge is unavailable.

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B. Simplified Dissolution Cases.

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R20010036195
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PUBLIC RECORDS LEON CNTY FL
BOOK: R2500 PAGE: 00764
MAY 16 2001 01:45 PM
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1. County judges in each of the counties of the Second Judicial Circuit shall have jurisdiction over all simplified dissolution of marriage cases.

2. For the purposes of public convenience and administrative efficiency, simplified dissolution of marriage cases may be filed in the Circuit Civil Division of the clerk's office in each of the counties of the Second Judicial Circuit, and shall be processed accordingly.

3. This order shall not supersede other orders assigning county court judges to serve as circuit judges on a temporary basis or any order establishing a county court judge upon consent as a temporary backup to a circuit court judge.

IX. TERMINATION OF PREVIOUS ADMINISTRATIVE ORDERS

On the effective date of this order, July 1, 2001, the following administrative order is hereby terminated:

> Administrative Order No. 2000-05, In Re: Circuit and County Court Judge Assignments, Second Judicial Circuit, dated March 9, 2000, along with the Amendment to said order dated May 18, 2000.

DONE AND ORDERED in Chambers at Tallahassee, Leon County, Florida, this 15th day of May, 2001.

WILLIAM L. GARY
Chief Judge Elect

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