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BOOK: R2421 PAGE: 02088
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IN THE SECOND JUDICIAL CIRCUIT OF FLORIDA

OFFICE OF THE CHIEF JUDGE

ADMINISTRATIVE ORDER NO.: 2000-07
AS AMENDED 11/1/2000

IN RE: CERTIFICATION AND REGULATION OF CIVIL PROCESS SERVERS.

_____/

The following amendments to Administrative Order 2000-07 are hereby implemented as of the date indicated below:

Section 3.(a) is amended to provide:

3. Second Judicial Circuit Certified Civil Process Server Review Board.

(a) Board Composition. The Second Judicial Circuit Certified Civil Process Server Review Board is hereby created, to monitor the certification and conduct of persons certified pursuant to this rule and Section 48.25, et seq., Florida Statutes. The Board shall be under the supervisory authority of the Chief Judge of this Circuit. It shall be composed of 2 Certified Civil Process Servers, 1 member of the Florida Bar practicing in this Circuit who regularly employs the services of a Certified Civil Process Server, 1 representative of a Clerk of Court within this Circuit who is familiar with the service of process, 1 representative of the law enforcement community in this Circuit who is familiar with the service of process, and 1 lay person from the general public who may be an attorney, certified process server, or any other person, at the Chief Judge's discretion. All members shall be appointed by the Chief Judge. Service on the Board at the Chief Judge's request shall be a condition of continued certification for the Certified Civil Process Servers.

Section 9.(c) is hereby amended as follows:

9. Renewal of Certificate.

* * *

(c) Biennial testing. To assure that Certified Civil Process Servers have maintained adequate knowledge of current laws and rules applicable to

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service of process, renewal shall require attendance at the Process Server Seminar or other continuing process server education courses. Certified Civil Process Servers whose initial appointment date was less than two years prior to the September 2000 Process Servers Test for initial certification shall be required to be retested in September 2002. The Process Server Seminar and Test will be offered the 2nd and 3rd Thursday in September and March of each year.

This Amended Rule shall take effect on Wednesday, November 1, 2000.

DONE and **ORDERED** this 11th day of October, 2000.

GEORGE S. REYNOLDS III
Chief Judge

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