20040083057 RECORDED IN PUBLIC RECORDS LEON COUNTY FL BK: 3155 PG: 745,
09/02/2004 at 12:39 PM, BOB INZER, CLERK OF COURTS

IN THE SECOND JUDICIAL CIRCUIT OF FLORIDA

OFFICE OF THE CHIEF JUDGE

ADMINISTRATIVE ORDER #91-11

RECORDED IN THE PUBLIC RECORDS OF LEON CO. FLA. IN THE BOOK & PAGE IND.
91 DEC -3 AM 8:14
AT THE TIME AND DATE NOTED
PAUL F. HARTSFIELD
CLERK OF CIRCUIT COURT

IN RE: County Court Administrative Orders

WHEREAS, numerous County Court Administrative Orders have been promulgated in each of the counties within the Second Judicial Circuit over the past years and,

WHEREAS, there is a need to terminate those County Court Administrative Orders which are outdated or which have been superseded by statutory or rule changes; and,

WHEREAS, there is a need to develop a system to make officials in the respective counties and/or other interested parties aware of those County Administrative Orders that are currently active; it is therefore,

ORDERED THAT:

1) **Effective December 1, 1991, all County Court Administrative Orders with the exception of those listed below are hereby terminated.**

The following is a current list of County Court Administrative Orders which shall remain in effect:

A) **<u>Franklin County</u>**

Administrative Order 91-01, Dated 1/10/91;
In RE: Fine/Bond Schedule.

B) **<u>Leon County</u>**

(1) **Administrative Order #75-3, Dated 2/24/75;**
In RE: Issuance of Marriage Licenses.

(2) **Administrative Order #75-7, Dated 2/20/75;**
In RE: Issuing Capias Under the Signature of the Clerk of the Court.

(3) **Administrative Order #84-1, Dated 1/10/84;**
Untitled. Topic: Parking Violations

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LEON COUNTY
GWEN MARSHALL
UNOFFICIAL DOCUMENT

(4) Administrative Order #88-1, dated 8/5/88; In RE: Orders Sealing or Expunging Criminal History Records.

(5) Administrative Order #88-2, Dated 8/12/88; Untitled. Topic: Traffic Infractions

(6) Administrative Order #90-2, Dated 5/21/90; In RE: Warrant, Capias and Bond Estreature.

(7) Administrative Order #91-2, Dated 2/13/91; In RE: Case Management Policies and Procedures.

(8) Administrative Order #91-3, Dated 6/25/91; Untitled. Topic: Pleas in Absentia.

(9) Administrative Order #91-4; Dated 7/1/91; In RE: Order Closing Cases

(10) Administrative Order #91-5, Dated 10/2/91; Untitled. Topic - Traffic Division Procedures.

2) Any future County Court Administrative Order which may be promulgated by any County Judge in the counties comprising the Second Judicial Circuit shall, prior to dissemination of that order, be forwarded to the Chief Judge for approval.

3) The Court Administrator shall keep a notebook of all currently active Administrative Orders for each of the counties in the Second Judicial Circuit. The Court Administrator shall also periodically disseminate a listing of active County Court Administrative Orders to County Court Judges in the Second Judicial Circuit, local officials and/or interested parties.

DONE AND ORDERED in Chambers in Tallahassee, Leon County, Florida this 27th day of November, 1991.

WILLIAM L. GARY
CHIEF JUDGE

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