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09/02/2004 at 12:39 PM, BOB INZER, CLERK OF COURTS

IN THE SECOND JUDICIAL
CIRCUIT OF FLORIDA

OFFICE OF THE CHIEF JUDGE

ADMINISTRATIVE ORDER NO. 90-28

FILED
SEP 1 PM 3:51
BOB INZER
CLERK OF CIRCUIT COURT

RE: SECOND JUDICIAL CIRCUIT DATA PROCESSING

WHEREAS the Florida Legislature has mandated certain case reporting requirements of the trial courts of this state for case management, judge assignment, and judicial manpower purposes; and

WHEREAS Rule 2.050(b) of the Rules of Judicial Administration and more particularly Subsections (6), (7), and (8) vest in the Chief Judge the authority to require such reports as he deems necessary from Clerks, Sheriffs, and other officers of the courts, including the status of actions on the docket and the status of inmates in the county jails; and

WHEREAS it is essential that all data involving the operation of the trial courts of the Second Circuit, both civil and criminal, be recorded so as to be available to the Supreme Court, the Chief Judge and those trial judges charged with the disposition of cases; and

WHEREAS it is absolutely essential that data recorded in and for the criminal and civil justice systems of the counties of the Second Judicial Circuit be compatible from county to county; and

WHEREAS the Supreme Court of Florida through the Office of the State Court Administrator has developed a standard Data Element Dictionary so that all data entries may be uniform; and

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WHEREAS this court is always mindful of the doctrine of separation of powers and the need of each Constitutional Officer involved in the justice system to operate his or her office according to the law and under the mandate from their respective counties, nevertheless a certain amount of coordination is necessary to insure the results mandated by the Legislature and Supreme Court; it is therefore

ORDERED AND ADJUDGED that before the purchase and/or installation of any computer hardware or software, or the implementation of any computer program designed or used for the civil or criminal justice system, a written plan be submitted to the Court Administrator for the Second Judicial Circuit outlining the nature and kind of hardware and software planned, its impact on the judicial system, and its compatibility with existing hardware and software used in the justice system in that county. It is further

ORDERED AND ADJUDGED that the Court Administrator for the Second Judicial Circuit shall advise and counsel with any Constitutional Officer submitting such plan to ensure that such information system and its data elements are compatible. The Court Administrator of this circuit shall also consult with others where necessary, including the Office of the State Court Administrator. It is further

ORDERED AND ADJUDGED that the Court Administrator of this Circuit shall report back to the Constitutional Officer offering the plan at the earliest moment with any thoughts or suggestions

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to insure compatibility of system and to approve such plan. In the event any proposal is deemed not to be compatible with existing requirements, this shall be communicated to the Chief Judge.

DONE AND ORDERED in Chambers, Tallahassee, Leon County, Florida, this 30th day of October, 1990.

CHARLES D. McCLURE, CHIEF JUDGE

Copies to:

Sheriffs
Clerks
Tom Long
Judge McClamma
Data Center

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