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DAVE LANG
CLERK CIRCUIT COURT
LEON COUNTY, FLORIDA

IN THE SECOND JUDICIAL CIRCUIT OF FLORIDA

OFFICE OF THE CHIEF JUDGE

ADMINISTRATIVE ORDER NO: 90-17

IN RE: AFFIDAVIT OF INSOLVENCY

WHEREAS: The Public Defender of the Second Judicial Circuit has requested the establishment of uniform procedures to inquire into the financial status of defendants; and

WHEREAS: Florida Rules of Criminal Procedure 3.111 (b)(5) requires the Judge to inform the accused that if a Public Defender is appointed, a lien for the services rendered by the Public Defender may be imposed, it is therefore:

ORDERED THAT:

1. The following uniform procedures are established throughout the Second Judicial Circuit:

(a) an affidavit of insolvency shall be prepared by the pre-trial release or book-in officer for every defendant;
(b) the presiding judge shall inform the defendant that an lien may be imposed for the value of the Public Defender's services;
(c) the presiding judge shall place the defendant under oath; and
(d) the presiding judge make a complete inquiry into the defendant's finances according to Sec. 27.52(2) Fla. Stat.

2. The affidavit of insolvency shall conform to the attached exhibit, and shall be filed in the case file.

DONE AND ORDERED, in Chambers, at Tallahassee, Leon County, Florida this 6th day of July, 1990.

Charles D. McClure
Chief Judge

cc: All Circuit and County Judges, Second Judicial Circuit
Public Defender, Barbara M. Linthicum
State Attorney, Willie Meggs
Court Administrator, Tom Long
All Clerks of the Circuit Court, Second Judicial Circuit
Leon County Probation Department

UNOFFICIAL DOCUMENT
CLERK OF THE CIRCUIT COURT & COMPTROLLER LEON COUNTY GWEN MARSHALL
UNOFFICIAL DOCUMENT

IN THE _____ COURT, SECOND JUDICIAL CIRCUIT
IN AND FOR _____ COUNTY, FLORIDA

STATE OF FLORIDA

v. Case no.

JOHN DOE

AFFIDAVIT OF INSOLVENCY FOR PUBLIC DEFENDER SERVICES

I, the above-named defendant, after being sworn, depose and say the following is true and correct:

1) AGE _____ SINGLE ____ MARRIED ____ DIVORCED ____
If under 18, name and address of parent or guardian:
NAME _____
ADDRESS _____
2) NUMBER OF DEPENDANTS, IF ANY _____
3) GROSS INCOME PER WEEK ____ OR PER MONTH _____
4) MY ASSETS: CASH I OWN ____ VALUE OF REAL ESTATE ____
AUTOS, BOATS, MOTORCYCLES (NET) ____
STOCKS, BONDS, NOTES, ETC. ____
5) MY CURRENT MONTHLY DEBTS: AUTO ____ HOME ____
CHILD SUPPORT ____ FINES, COSTS, RESTITUTION ____
UTILITIES ____ OTHER ____

I understand that if I am found guilty in this case, a final judgment will be entered against me, in favor of _____ County, Florida, for the value of the Public Defender's services, and taxable costs. A lien in the amount of the final judgment will be imposed upon my property.

_____
SIGNATURE OF DEFENDANT

SWORN TO AND SUBSCRIBED BEFORE ME this ___ day of _____, 19__.

_____
NOTARY PUBLIC OR JUDGE

If defendant is under 18, the undersigned parent or guardian understands that the parent or guardian will be responsible for payment or the final judgment and lien described above.

_____
PARENT OR GUARDIAN

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