20040081831 RECORDED IN PUBLIC RECORDS LEON COUNTY FL BK: 3153 PG: 1004,
08/31/2004 at 11:18 AM, BOB INZER, CLERK OF COURTS

IN THE SECOND JUDICIAL
CIRCUIT OF FLORIDA

OFFICE OF THE CHIEF JUDGE

ADMINISTRATIVE ORDER: 90-14

RECORDED IN THE PUBLIC RECORDS OF LEON CO. FLA.
IN THE BOOK & PAGE IND.
90 APR 20 PM 4:31
AT THE TIME AND DATE NOTED
PAUL F. HARTSFIELD
CLERK OF CIRCUIT COURT

IN RE: JURY MANAGEMENT POLICY

WHEREAS, There is a need to institute uniform Jury Management Policies in each County in the Second Judicial Circuit, and

WHEREAS, All citizens that are summoned for Jury Duty should be treated in a equitable fashion, and

WHEREAS, There is a desire to improve the efficiency of the Jury Management process in each county in the Second Judicial Circuit, it is therefore,

ORDERED THAT:

A) Discretionary requests to be excused from persons summoned for Jury Duty shall be reviewed by the Judge responsible for qualifying the venire. Only the qualifying or presiding Judge shall have the authority to excuse, disqualify or postpone a Juror that requests to be excused or postponed for a discretionary reason. The Jury Clerk shall have the authority to excuse those Jurors that are ineligible for duty and those who request to be excused for those reasons specified in subsections 40.013 (4), (7),(8) and (9) Florida Statutes.

B) For the purpose of this order, discretionary requests shall be defined as any request made by a summoned juror to be excused or postponed from jury duty, except for those requests that are addressed in Subsections 40.013 (4), (7), (8) and (9), Florida Statutes.

C) Whenever possible, persons requesting discretionary excusals should have their jury duty postponed to a later date as opposed to being totally excused from their jury obligation.

D) Standard jury panels shall be used unless the presiding judge instructs otherwise.

UNOFFICIAL DOCUMENT
CLERK OF THE CIRCUIT COURT & COMPTROLLER
LEON COUNTY
GWEN MARSHALL
UNOFFICIAL DOCUMENT

All Courts should adhere to the following standard panel sizes:

(1) 12 person juries for capital, eminent domain and life felonies-30 Jurors

(2) 6-person circuit criminal jury - 22 Jurors

(3) 6-person circuit civil jury - 16 Jurors

(4) 6-person county jury - 14 Jurors

E) The Court Administrator shall develop the necessary forms and procedures to insure that this order is efficiently implemented.

DONE AND ORDERED in Chambers at Tallahassee, Leon County, Florida this 18th day of April, 1990.

Charles D. McClure
Chief Judge

UNOFFICIAL DOCUMENT
CLERK OF THE CIRCUIT COURT & COMPTROLLER
LEON COUNTY
GWEN MARSHALL
UNOFFICIAL DOCUMENT