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08/31/2004 at 11:18 AM, BOB INZER, CLERK OF COURTS

IN THE SECOND JUDICIAL
CIRCUIT OF FLORIDA

OFFICE OF THE CHIEF JUDGE

ADMINISTRATIVE ORDER NO: 90-14
AMENDMENT

FILED AND RECORDED IN THE PUBLIC RECORDS OF LEON CO. FLA. BOB INZER, CLERK
FILED
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CLERK CIRCUIT COURT
LEON COUNTY FLORIDA

IN RE: JURY MANAGEMENT POLICY

WHEREAS, by administrative order dated October 8, 1990, the Chief Justice instituted a comprehensive jury management program to reduce jury system costs and to minimize inconvenience to citizens summoned for jury service; and

WHEREAS, the Chief Judge shall have the primary responsibility for the achievement of cost savings and other goals of the jury management program; and

WHEREAS, mandatory reductions in the total jury days paid are prescribed; and

WHEREAS, effective juror management procedures require the participation and cooperation of Prosecutors, Public Defenders, Clerks and other Court officers of the courts, it is therefore

ORDERED THAT:

Section D of Administrative Order 90-14 (as amended) IN RE: Jury Management Policy, dated April 18, 1990, is amended to read as follows:

D. The panel sizes for any trial shall be as follows:

(1) Capital Cases (in which the Death Penalty is Sought) = No Greater than 50
(2) Other Twelve-Person Juries and Life Felonies = No Greater than 30
(3) Circuit Criminal Juries = No Greater than 22
(4) Circuit Civil Juries = No Greater than 16
(5) County Court juries = No Greater than 14

Exceptions to these panel sizes must be approved by the chief judge.

A new Section F is added to this order to read as follows:

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F. A Jury Management Oversight Committee is hereby established.

1. The following individuals are appointed to the Committee:
   a. Chief Judge Charles D. McClure, Chairman
   b. A circuit court judge appointed by the chief judge
   c. A county judge appointed by the chief judge
   d. Nancy Daniels, Public Defender (or her designee)
   e. Willie Meggs, State Attorney (or his designee)
   f. Paul F. Hartsfield, Leon County Clerk (or his designee)
   g. Eleanor Hawkins, Jefferson County Clerk (or her designee)
   h. Duncan Hosford, Liberty County Clerk (or his designee)
   i. Lee Rivers, Franklin County Clerk (or his designee)
   j. Nicholas Thomas, Gadsden County Clerk (or his designee)
   k. Harold Thurmond, Wakulla County Clerk (or his designee)
   l. Kelly Overstreet Johnson, President of Tallahassee Bar (or her designee)
   m. Tom Long, Trial Court Administrator (or his designee)

2. The Jury Management Oversight Committee Chairman, may, at his discretion, add other individuals or officers as members of this committee.

3. The Jury Management Oversight Committee shall meet on a regular basis. The Chairman shall determine the frequency, date, time and location of the committee meetings.

4. The Jury Management Oversight Committee is responsible for the following activities:
   a. Overseeing the progress of adherence to jury management requirements mandated by the Supreme Court.

   b. Identifying problems with the summoning yield and making recommendations for the resolution of such problems.

   c. Determining policies and procedures to enhance trial prediction.

   d. Establishing procedures for the implementation of prescribed panel sizes.

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e. Assessing the need for juror orientation programs and juror questionnaires.

f. Serving as a liaison between the various agencies involved in jury management within the circuit and other governmental or private entities including the office of the State Courts Administrator; the Supervisors of Elections, Bar Associations and Bailiffs in Franklin, Gadsden, Jefferson, Leon, Liberty and Wakulla Counties.

g. Other activities as may be determined by the Jury Management Oversight Committee Chairman.

DONE AND ORDERED in Chambers in Tallahassee, Leon County, Florida this 5th day of December, 1990.

CHARLES D. MCCLURE
CHIEF JUDGE

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