20040081813 RECORDED IN PUBLIC RECORDS LEON COUNTY FL BK: 3153 PG: 952,
08/31/2004 at 11:18 AM, BOB INZER, CLERK OF COURTS

IN THE SECOND JUDICIAL
CIRCUIT OF FLORIDA

OFFICE OF THE CHIEF JUDGE

ADMINISTRATIVE ORDER NO: 90-10

FEB 14 9 30 AM '90
AT THE TIME AND DATE NOTED
PAUL F. HARTSFIELD
CLERK OF CIRCUIT COURT
RECORDED IN THE PUBLIC
RECORDS OF LEON CO. FLA.
IN THE BOOK & PAGE IND

IN RE: Public Guardianship Office,
Second Judicial Circuit

WHEREAS: The Second Judicial Circuit has been selected as a pilot site for the implementation of a Public Guardianship Program; and

WHEREAS: Florida Statutes, Sections 744.701-744.709 inclusive, sets forth provisions of the "Public Guardianship Act;" and

WHEREAS: There is a need to develop policies to efficiently implement the provisions of the "Public Guardianship Act" in the Second Judicial Circuit, IT IS THEREFORE

ORDERED that:

The following provisions are hereby enacted to provide policy direction to the Public Guardian in the Second Judicial Circuit:

I. EXEMPTION FROM EDUCATIONAL REQUIREMENTS

A. That Hugh T. Handley, Public Guardian, Second Judicial Circuit of Florida, shall be exempted from the educational requirements pursuant to Florida Law. This exemption is limited solely to cases in which he is appointed guardian in his capacity as Public Guardian. In the event the above-named guardian shall seek appointment to guardianship estates other than as Public Guardian, this Order shall be of no force and effect.

B. This exemption shall be comprehensive in nature due to the guardian's extensive experience and education in the administration of guardianship estates as illustrated in the Motion and its attachments, if any. The various Clerks of Court are hereby directed to file a copy of this Order in every guardianship estate in which the above referenced guardian currently serves.

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II. DESIGNATED DEPOSITORY:

The Public Guardian of the Second Judicial Circuit is authorized to continue and maintain a checking account for the deposit and disbursal of wards' funds at Sun Bank, Tallahassee, Florida, with the following provisions:

A. Signatures Authorized

1. Any check under the sum of $500.00 (Five Hundred and no/100 Dollars), Hugh T. Handley or Liz Herbert Joiner.

2. Any check of $500.00 (Five Hundred and no/100 Dollars) up to $1,000.00 (One Thousand and no/100 Dollars), Hugh T. Handley only.

3. Any check of $1,000.00 (One Thousand and no/100 Dollars) or over, Charles D. McClure, as Chief Judge, Second Judicial Circuit, Florida.

4. The authorized signatures as set forth herein shall be changed only by further Order of the Chief Judge of this Circuit or his successor in office.

5. No check made payable to any person whose signature is authorized herein shall be honored by the designated Sun Bank.

III. SURETY BOND:

The Public Guardian of the Second Judicial Circuit, Hugh T. Handley, shall cause the surety bond currently in full force and effect in the amount of $20,000.00 with surety as prescribed in Section 45.011, Florida Statutes, approved by the Clerk of Leon County, Florida, conditioned on the faithful performance of all duties of said Public Guardian and joint and several in nature and payable to the Governor of the State of Florida and his successors in office, to be increased to the sum of $40,000.00. Proof of said increase shall be made to the Court.

IV. METHOD OF SERVICE:

The Public Guardian or his representative may serve all documents required to be served on his ward and capable of being served by mail or hand delivery to be served by delivery of a copy of the document by

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hand delivery and authorizing the Public Guardian or his representative to retrieve the document for safekeeping in the event the ward cannot or will not respond to the service.

V. TERMINATION OF PREVIOUS ORDERS:

Administrative Order 89-08, dated 1/18/89, "In Re: The Office of the Public Guardian ...," Administrative Order 89-54, dated 7/1/89, "In Re: The Office of Public Guardian ...," and Administrative Order 89-98, dated 11/2/89, "In Re: The Public Guardian ..." are hereby terminated.

DONE AND ORDERED in Chambers at the Leon County Courthouse, this 9th day of February, 1990.

CHARLES D. MCCLURE
CHIEF JUDGE

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