20040080271 RECORDED IN PUBLIC RECORDS LEON COUNTY FL BK: 3150 PG: 1516,
08/26/2004 at 12:48 PM, BOB INZER, CLERK OF COURTS

IN THE SECOND JUDICIAL CIRCUIT
OF FLORIDA.

OFFICE OF THE CHIEF JUDGE

ADMINISTRATIVE ORDER: 89-88

RECORDED IN THE PUBLIC
RECORDS OF LEON CO. FLA.
IN THE BOOK & PAGE IND
AT THE TIME AND DATE STATED
PAUL F. HARDEE
CLERK OF CIRCUIT COURT
OCT 10 9 39 AM '89

RE: APPOINTMENT AND DUTIES OF CHIEF COURT REPORTER

EFFECTIVE immediately, LORETTA JACKSON, is hereby appointed Chief Court Reporter of the Second Judicial Circuit. Ms. Jackson is hereby vested with the following authority:

1. Assignment of Court Reproters.

2. Divison of assignments in multi-day trials.

3. Reporting to the Chief Judge any disciplinary problems by Court Reporters, in which said problems will be resolved by the Chief Judge.

Workday for all Court Reporters will be at a minimum, between the hours of 8:30 a.m. and 5:00 p.m., Monday through Friday or until the hearing or trial expires.

Court Reporters are not permitted to participate in any outside work unless permission is granted by the Chief Judge.

Each Court Reporter is to sign out with the Chief Court Reporter as to vacation, sick or administrative leave.

The Chief Court Report is answerable to either the Chief Judge or Trial Court Administrator.

UNOFFICIAL DOCUMENT
CLERK OF THE CIRCUIT COURT & COMPTROLLER
LEON COUNTY
GWEN MARSHALL
UNOFFICIAL DOCUMENT

DONE AND ORDERED in Chambers at Tallahassee, Leon County, Florida, this 11th day of October, 1989.

CHARLES D. McCLURE
CHIEF JUDGE

cc: All Circuit and County Judges
All Court Reporters
Trial Court Administrator

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CLERK OF THE CIRCUIT COURT & COMPTROLLER
LEON COUNTY
GWEN MARSHALL
UNOFFICIAL DOCUMENT