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08/26/2004 at 12:48 PM, BOB INZER, CLERK OF COURTS

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AT THIS TIME AND DATE NOTED
PAUL F. HARTSFIELD
CLERK OF CIRCUIT COURT

IN THE CIRCUT COURT OF THE
SECOND JUDICIAL CIRCUIT, IN
AND FOR LEON COUNTY, FLORIDA.

ADMINISTRATIVE ORDER NO. 89-41

IN RE: Procedure concerning First Appearances for Pre-trial Releasees

After careful review of current procedures and detailed consideration by the Criminal Justice Coordinating Council of Leon County, the undersigned have determined that it is appropriate to promulgate a procedure whereby defendants, who are released on recognizance, released on bond or released under the Pre-trial Release Program appear in Circuit Court for the purpose of determining their eligibility for appointed counsel; or advising them of their responsibility to retain private counsel. Further, it appears that such a procedure has the potential to reduce the interval between arrest and ultimate disposition of cases involving pre-trial, released defendants. Accordingly, it is

ORDERED AND ADJUDGED as follows:

1. Any person arrested and booked into the Leon County Jail who, prior to a first appearance proceeding, is released on recognizance; by surety, cash or other bond; or who is released under the authority of the Pre-trial Release Program shall be given written notice to appear by the staff of the Leon County Jail at the time of release.

2. The notice shall direct the person to appear at 11:30 a.m. in Courtroom 3-A (on the third floor of the Leon County Courthouse - South Lobby).

3. Any person released prior to 8:00 a.m. shall be given notice to appear that same day at 11:30 a.m. Any person released after 8:00 a.m. shall be given notice to appear the <u>following</u> day at 11:30 a.m.

4. Any person released on Friday after 8:00 a.m., Saturday or Sunday shall be given notice to appear on the following Monday, if that Monday is not a holiday. If the Monday is a holiday, the

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notice shall direct their appearance on the Tuesday immediately following the Monday holiday. Persons released on a holiday should be noticed to appear on the next scheduled court day at 11:30 a.m.

5. The staff at the Leon County Jail will retain a copy of the notice, which shall be forwarded to the Clerk of the Leon County Circuit Court with the other usual and customary paperwork.

6. This procedure shall become effective on May 31, 1989 at 12:00 m. (noon).

DONE AND ORDERED in Chambers at Tallahassee, Leon County, Florida, this 30th day of May, 1989.

P. KEVIN DAVEY
CIRCUIT JUDGE

PHILIP J. PADOVANO
CIRCUIT JUDGE

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