20040084296 RECORDED IN PUBLIC RECORDS LEON COUNTY FL BK: 3157 PG: 772,
09/08/2004 at 02:34 PM, BOB INZER, CLERK OF COURTS

RECORDED IN THE PUBLIC
RECORDS OF LEON CO. FLA.
IN THE BOOK & PAGE IND
MAY 6 4 07 PM 1982
AT THE TIME AND DATE NOTED
PAUL F. HARTSFIELD
CLERK OF CIRCUIT COURT

IN THE COUNTY COURT OF THE
SECOND JUDICIAL CIRCUIT IN
AND FOR LEON COUNTY, FLORIDA

ADMINISTRATIVE ORDER NO.82-9

RE: Notices to Appear

In order to expedite the flow of paperwork between the Court and the State Attorney's Office, effective immediately, all Notices to Appear, Game and Fresh Water Fish Citations, ROR's and/or document notifying a defendant to appear for arraignment in COUNTY COURT, will be filed by the agency involved directly with the Clerk of the County Court on the second floor of the Leon County Courthouse. Upon presentation to the Clerk, the document should be ready for filing, including probable cause affidavit prepared and notarized. The Clerk will immediately assign a case number to your case and forward a copy to the State Attorney's Office for a charging decision and filing of an information where appropriate.

Any supporting documentation, i.e. police reports not completed at the time of filing, additional witnesses or statements, should be forwarded directly to the State Attorney to assist him in his charging decision.

DONE AND ORDERED this 5th day of May, 1982.

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AT THE TIME AND DATE NOTED
PAUL F. HARTSFIELD
CLERK OF CIRCUIT COURT
LEON COUNTY, FLA.

SEAL OF COUNTY JUDGE
LEON COUNTY, FLORIDA

Charles D. McClure
Administrative Judge

cc: Clerk of Circuit Court
State Attorney
Florida Highway Patrol
Tallahassee Police Department
FSU Police Dept.
Florida Game and Fresh Water Fish Commission
State Beverage Department
Department of Natural Resources
Leon County Sheriff's Department

UNOFFICIAL DOCUMENT
CLERK OF THE CIRCUIT COURT & COMPTROLLER
LEON COUNTY
UNOFFICIAL DOCUMENT