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09/08/2004 at 02:34 PM, BOB INZER, CLERK OF COURTS

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RECORDS OF LEON CO. FLA.
IN THE BOOK & PAGE IND

MAR 31 11 33 AM 1982

AT THIS TIME AND DATE NOTED
PAUL F. HARTSFIELD
CLERK OF CIRCUIT COURT

IN THE COUNTY COURT, IN
AND FOR LEON COUNTY, FLORIDA

ADMINISTRATIVE ORDER #82-4

RE: FIRST APPEARANCE

MAR 31 11 33 AM 1982
COUNTY COURT
LEON CO., FLA.

Due to the rush of compiling information of first appearances beginning at 9:00 a.m. each morning on Monday thru Friday it is determined that the matter can better be handled at 1:00 p.m. on Monday thru Friday.

Beginning on May 1, 1982 the first appearance hearing will be held in County Court at 1:00 p.m. On the days of jury trials, arraignments, and docket sounding, which are to be held in Courtroom #4, first appearance hearings will be scheduled for Courtroom #5. On all other days first appearance hearings will be conducted at 1:00 p.m. in Courtroom #4.

The Clerk is hereby directed to provide clerical assistance at first appearance as has been done in the past and prepare the paper work of such hearing.

The Sheriff's Office is hereby directed to have prisoners delivered to the Leon County Courthouse prior to 1:00 p.m. for the appearance of the Defendants at first appearance.

The State Attorney is hereby directed to have available to the Court any data concerning a Defendant's status and arrest history and all of that said information can be relayed to the Court during the first appearance hearing. In conjunction with the information prepared by the State Attorney's Office, the Assistant State Attorney at first appearances should be prepared to inform the Court as to the Probation Officer's decision for a 10(ten) day "hold" on any Defendant on probation at the time of said Defendant's first appearance before the Court.

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LEON COUNTY, FLORIDA
GWEN MARSHALL
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Further, on questions of extradition, the State Attorney, in conjunction with the Sheriff's Office, should be prepared to inform the Court as to a date and time that a requesting State will appear in Leon County to take custody of said Defendant should a waiver of extradition by signed.

The purpose of first appearance is to inform the arrestee of his or her rights regarding the charge, the appointment of counsel and the setting of bond. No pleas will be offered to the Court at first appearance.

DONE AND ORDERED this 29th day of March, 1982.

CHARLES D. MCCLURE
ADMINISTRATIVE JUDGE

cc: State Attorney
Public Defender
Clerk of the County Court
Sheriff of Leon County
Judge Crusoe
Judge McClamma

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LEON COUNTY
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