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AT THE TIME AND DATE NOTED
PAUL F. HARTSFIELD
CLERK OF CIRCUIT COURT

IN THE SECOND JUDICIAL
CIRCUIT OF FLORIDA

OFFICE OF THE CHIEF JUDGE

ADMINISTRATIVE ORDER NO. 79-44

(Supersedes Adm. Order No. 76-24)

Effective November 1, 1979, the following assignments of Circuit Judges are made:

A. GADSDEN SECTION:

Administrative Judge - Ben C. Willis
Supplemental Judge - James E. Joanos

B. JEFFERSON SECTION:

Administrative Judge - Kenneth E. Cooksey
Supplemental Judge - George L. Harper

C. WAKULLA SECTION:

Administrative Judge - George L. Harper
Supplemental Judge - Kenneth E. Cooksey

D. LIBERTY SECTION:

Administrative Judge - George L. Harper
Supplemental Judge - James E. Joanos

E. FRANKLIN SECTION:

Administrative Judge - Ben C. Willis
Supplemental Judge - Kenneth E. Cooksey

F. LEON SECTION:

Criminal Division

Administrative Judge - John A. Rudd
Supplemental Judge - Charles E. Miner

Probate Division

Administrative Judge - George L. Harper
Supplemental Judge - Victor M. Cawthon

Juvenile Division

Administrative Judge - Victor M. Cawthon
Supplemental Judge - Donald O. Hartwell

Civil Division

Administrative Judge - Donald O. Hartwell
Supplemental Judges - Ben C. Willis
- James E. Joanos
- Charles E. Miner
- Victor M. Cawthon

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Civil cases, other than insurance company receiverships and eminent domain petitions in Leon County, shall be assigned by rotation to the judges in the Civil Division in the following ratios:

Donald O. Hartwell	8/29
James E. Joanos	8/29
Charles E. Miner	8/29
Victor M. Cawthon	5/29

Ben C. Willis will be assigned as Supplemental Judge to the Civil Division for cases in which judges may need assistance in, or cases in which they may recuse themselves. The supplemental judge shall hear uncontested matters of other judges, when requested, and as his schedule will permit. This position should eliminate some of the burden of caseload in the Civil Division and will allow parties to get their cases heard more expeditiously on matters that take only a few minutes.

Insurance company receiverships shall be assigned to Judge Willis. Eminent domain cases shall be assigned to Judge Willis for reassignment as may be feasible. Reciprocal Support Act cases under Chapter 88, Florida Statutes, shall be assigned to Judge Joanos.

G. The administrative judges of the several sections and divisions are authorized to request the assistance of county court judges in any cases or matters within the assignments of said administrative judge.

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H. Circuit Judges who are not resident in Leon County are requested to select and designate certain days for availability for hearings and other procedures in Tallahassee to facilitate scheduling and calendaring by the Leon based secretaries. Likewise, judges with other assignments in a county or counties outside their residences are requested to set regular and definite days for chambers and trial procedures in such counties. Such designations are not expected to be inflexible but with reasonable regularity to enable clerks and other officials, as well as attorneys, to make plans for such visits.

I. It is suggested that judges having civil assignments in Leon County give consideration to setting aside certain times for ex parte hearings, or when needed, contact the supplemental judge's secretary and schedule the ex parte hearing with him. Judges with civil assignments outside of Leon County may set aside ex parte time as may be feasible.

DONE AND ORDERED in Chambers at Tallahassee, Florida, this 18th day of September, 1979.

Ben C. Willis

BEN C. WILLIS, CHIEF JUDGE

Copies:
All Circuit Judges, Second Circuit
All Clerks of Court, Second Circuit
State Attorney
Public Defender
Court Administrator

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LEON COUNTY
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