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AT THE TIME AND DATE NOTED
PAUL F. HARTSFIELD
CLERK OF CIRCUIT COURT

IN THE SECOND JUDICIAL CIRCUIT
OF FLORIDA

OFFICE OF THE CHIEF JUDGE

ADMINISTRATIVE ORDER NO. 77-51

It has come to the attention of this office that the position of secretary now occupied by Mrs. Judy Henderson has been changed by the Board of County Commissioners of Leon County from a designation of "Librarian and Secretary to Judge Cooksey" to "Librarian and Secretary to Visiting Judges". With regard to the duties of secretary to visiting judges it is contemplated that such be rendered to a visiting judge whenever a judge who does not reside in Leon County is on duty in Leon County and also to fill in when regular secretaries to resident judges may be absent. In order to more efficiently and effectively make use of these services it is deemed feasible and practical to place the selection, supervision, assignment of duties and replacement of such secretary with the office of Court Administrator. Henceforth, the said position will be under the direction of the Court Administrator.

DONE and ORDERED this 7th day of October, 1977.

BEN C. WILLIS, CHIEF JUDGE

COPIES: Honorable Paul F. Hartsfield
Honorable Kenneth E. Cooksey
Honorable Charles Miner
Dozier Allen
Mrs. Judith Henderson

UNOFFICIAL DOCUMENT
CLERK OF THE CIRCUIT COURT & COMPTROLLER
LEON COUNTY
GWEN MARSHALL
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