

LEON COUNTY COURTHOUSE FIELD TRIP INFORMATION

The Leon County Courthouse welcomes students and teachers. Please respect that this is a normal working day for everyone in the courthouse. We ask that you and your students strive to maintain a professional atmosphere while visiting the courthouse. Please adhere to the following rules.

DRESS CODE

- Students should dress in BUSINESS CASUAL attire
- NO Shorts
- NO Hats
- NO short skirts or dresses (2 inches above the knee is ok)
- NO tank tops
- NO shirts that expose your stomach or that are low cut
- NO flip flops, open toe shoes MUST have a strap around the heel
- NO ripped jeans

When in doubt---DON'T wear it!

COURTROOM DEMEANOR

- NO Cell Phones or electronic media devices
- Phones must be turned OFF
- Treat others with respect at all times
- Be polite to fellow jurors and mock trial participants
- No gum or candy is allowed in any courtroom
- There should be NO talking during the proceedings
- Have nothing on your person that is distracting or noisy (such as bangle bracelets or watches that beep)
- Show respect to all courtroom officials, especially the judge.
- Always STAND to address the judge and refer to him/her as "Your Honor"
- Use titles such as Mr., Mrs., Miss and always use last names.

"You never get a second chance to make a first impression."

LUNCHES AND OTHER PERSONAL ITEMS

- Bring lunches in closed bag or container. We recommend a plastic bag, such as a grocery bag, that can be tied closed and then thrown away after lunch so that no lunch boxes are left behind.
- NO metal utensils. They will be confiscated at security. Please bring plastic utensils.
- No scissors. Even medical scissors will be confiscated (Teachers check you emergency kits before you leave school.)
- No metal combs or picks.
- If you don't need it, don't bring it! The less you bring, the faster everyone will get through security.