

Judge Charles Dodson's Procedure for Scheduling Hearings

To Request or Schedule a Hearing, please follow the below procedure:

The preferred method to schedule a hearing is to contact Judge Dodson's Judicial Assistant, (JA), Lilly Crockett at (850) 606-4307. If you have not received a returned call within a reasonable time, you may send a followup email to crocketl@leoncountyfl.gov

Notice for Scheduled Hearing:

After you have confirmed a hearing date and time with the JA, please provide within **ten (10) days** a courtesy copy of the **Notice of Hearing and Motion(s)** to be heard via U. S. Mail or hand delivery. The hearing will be held at the Leon County Courthouse, 301 S. Monroe Street, in chambers, room 365-C, Tallahassee, Florida 32301.

Telephonic Appearance for Attorney(s):

The attorneys requesting to appear telephonically at a scheduled hearing will need to provide a Motion and Proposed Order for the Judge's approval **ten (10) days** before the hearing. This is a requirement of the Judge, even if the parties are in agreement.

A courtesy copy of the Motion and a Proposed Order should be sent via U.S. Mail to the JA. The JA will e-file the order to all parties listed on the e-file list. The attorney(s) will initiate the call to the Judge's office at (850) 606-4307. If more than one attorney is attending via telephone, the attorneys are to be on the same line before calling the Judge's office.

Telephonic Appearance for Pro Se Litigant(s):

Pro Se Litigant(s) requesting to appear telephonically must submit a Motion and Proposed Order to the Judge's office **ten (10) days** before the hearing and are to appear with a **Notary** and **Identification**.

If you have any questions, concerns or comments,
please contact the Judge's JA, Lilly Crockett
at (850) 606-4307.