

COVID-19  
HEARING PROTOCOL  
SECOND JUDICIAL CIRCUIT – JEFFERSON COUNTY

- YOU **MUST** APPEAR BY TELEPHONE
- ALL EVIDENCE **MUST** BE FILED WITH THE CLERK 48 HOURS PRIOR TO THE SCHEDULED HEARING
- YOU **MUST** COMPLETE AND FILE WITH THE CLERK THE ATTACHED DESIGNATION OF CURRENT MAILING AND EMAIL ADDRESS. [FORM 12.915](#) (MUST INCLUDE PHONE NUMBER)
- YOU **MUST BE AVAILABLE TO ACCEPT THE COURT’S PHONE CALL.**

11:00 A.M. – Until Called

You **MUST** be in a location with adequate telephone reception.

Litigants wanting witnesses to testify **MUST** have the witness present with them at the time of the hearing.

**PETITIONER:FAILURE TO ANSWER MAY RESULT IN YOUR CASE BEING DISMISSED**

**RESPONDENT:FAILURE TO ANSWER MAY RESULT IN ENTRY OF AN INJUNCTION**